

**LINWOOD COMMON COUNCIL**  
**CAUCUS MINUTES**  
**August 14, 2024**

Councilwoman Stacy DeDomenicis called the meeting to order at 6:00 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Darren Matik; Councilwoman Blair Albright; Councilwoman Stacy DeDomenicis; Councilman Ken Kelly; Councilman Todd Michael; and Councilman Adam Walcott.

Absent: Councilman Matt Levinson; and Council President Eric Ford.

Also Present: Joseph L. Youngblood, Jr., City Solicitor; Jen Heller, Engineer's Office; Anthony Strazzeri, CFO; Chief Steve Cunningham, Police Department; Captain Frank Gabriel, Fire Department; and Leigh Ann Napoli, City Administrator/Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilwoman Albright, motioned, seconded by Councilman Michael, to approve the minutes of the July 10, 2024 Caucus meeting without formal reading. All present members of Council were in favor. Motion was approved.

3. Councilwoman Albright

A. Planning, Engineering, and Development

1. Councilwoman Albright discussed two Resolutions approving Change Orders with West Bay Construction for the Seaview Dock & Poplar Dock Improvement project. A tree fell on the Poplar Avenue dock and repairs were needed.
2. Councilwoman Albright discussed two Resolutions approving Change Orders with R. Maxwell Construction for the All Wars Memorial Field House. A grease trap was added to the project a few other adjustments were needed.
3. Councilwoman Albright discussed a Resolution on the agenda awarding a Change Order to Arawak Paving for the Resurfacing of Wabash Avenue Phase III. This includes both sides of Wabash Avenue from Poplar Avenue to the Northfield border.

4. Councilwoman DeDomenicis

A. Public Works

1. Councilwoman DeDomenicis advised of Resolutions on the agenda authorizing the placement of liens in accordance with Chapter 99, Section 3 of the City Code for failure to cut the grass at 1601 Shore Road and 302 W. Van Sant Avenue.

5. Councilman Levinson

A. Revenue & Finance

1. Councilman Kelly advised of a Resolution authorizing refund of taxes for disabled veteran at 1418 Shore Road.
2. Councilman Kelly advised of a Resolution authorizing refund of sewer payment for 217 W. Davis Avenue
3. Councilman Kelly advised of a Resolution authorizing cancellation of taxes on properties approved for disabled veteran status
4. Councilman Kelly advised of a Resolution authorizing refund of sewer payment for 211 W. Forest Drive
5. Councilman Kelly advised of a Resolution authorizing refund of tax payment for 402 & 404 Cedarbrook Lane
6. Councilman Kelly advised of a Resolution authorizing refund of tax payments for 103 E. Dawn Drive
7. Councilman Kelly advised of a Resolution authorizing approval of items of revenue for a NJDOT Safe Routes to Schools Grant

Councilman Levinson (continued)

Revenue & Finance

8. Councilman Kelly advised of a Resolution authorizing the refund of funds discovered at the Linwood Library

6. Councilman Michael

A. Public Safety

1. Councilman Michael advised of a Resolution authorizing the hiring of Deborah A. Daily as a Substitute School Crossing Guard.

7. Councilman Walcoff

A. Shared Services

1. Councilman Walcoff discussed a Resolution authorizing a Shared Services Agreement and Memorandum of Understanding between the City of Linwood and the Linwood Board of Education for the provision of two Class III Special Law Enforcement Officers. The Agreement is the same as last years' agreement. The Officers do a great job at the schools.

At 6:05 P.M., Councilwoman DeDomenicis called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC  
Municipal Clerk